



### Notice to the Minister for Justice of change of address or legal representative

- In accordance with section 16(3)(c) of the International Protection Act 2015 you must inform the Minister for Justice of your address and any change of address as soon as possible. Please note that if you fail to do so, you may be deemed to have failed in your duty to co-operate in the assessment of your application under Section 27 of the 2015 Act.
- You are also requested to keep the Minister advised if you change your legal representative. This form should be used for that purpose.
- Fill in Part 1 and either or both Part 2 or Part 3. **\*A valid Eircode must be included to update your address.** Send the completed form to:

**info@ipo.gov.ie**

#### **Part 1**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Personal ID Number: \_\_\_\_\_

#### **Part 2**

Your New Address: \_\_\_\_\_

\_\_\_\_\_ Eircode (required\*): \_\_\_\_\_

Your Phone Number: \_\_\_\_\_

#### **Part 3**

**Your new Legal Representative:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Your Signature: \_\_\_\_\_ Solicitor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

## **Privacy Notice**

**The International Protection Office (IPO), Immigration Service Delivery (a part of the Department of Justice) will treat all information and personal data that you provide as confidential, in accordance with the EU General Data Protection Regulation and the Data Protection Act, 2018. Information provided to the Department of Justice will only be shared with other approved organisations in accordance with appropriate legislation.**

**The full text of the Privacy Notice for the 'International Protection Office Privacy Notice (IPO (PP) 52)' can be found on our website at <http://www.ipd.gov.ie>. The full text of the Department of Justice's Data Protection Policy can be found at [http://www.justice.ie/en/JELR/Pages/Data\\_Protection](http://www.justice.ie/en/JELR/Pages/Data_Protection)**